

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 14

May 14, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 14 (the "District") met in regular session, open to the public, on the 14th day of May, 2018, at One Avalon Place, Sugar Land, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Jeffrey Anderson	President
Sujeeth Draksharam	Vice President/ Assistant Secretary
Herbert Krog	Secretary/ Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present at the meeting were Jeff Perry and Ross Autrey of Levee Management Services ("LMS"); Robin Goin of Bob Leared Interests ("BLI"); Jason Kelly of LJA Engineering, Inc. ("LJA"); Christina Perry of Myrtle Cruz, Inc. ("MC"); Stacey Wagner and Lenny Hardoin of Champions Hydro-Lawn, Inc. ("Champions"); Greg Lentz of Masterson Advisors LLC; and Angela Lutz and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the March 26, 2018, special meeting. After review and discussion, Director Krog moved to approve the minutes of the March 26, 2018, regular meeting, as submitted. Director Anderson seconded the motion, Director Draksharam abstained and the motion passed by majority vote.

The Board considered approving the minutes of the April 9, 2018, regular meeting. After review and discussion, Director Krog moved to approve the minutes of the April 9, 2018, regular meeting, as submitted. Director Draksharam seconded the motion, which passed by unanimously.

COMMENTS FROM THE PUBLIC

No public comments were received by the Board.

RECEIVE PRESENTATION FROM FINANCIAL ADVISORS

Mr. Lentz stated he resigned from Hilltop Securities, Inc. ("Hilltop"), and has joined a new financial advisory company, Masterson Advisors LLC ("Masterson"). He discussed the new company and requested that the Board consider terminating the Hilltop Agreement and approving a new Financial Advisory Contract with Masterson for Masterson to serve as financial advisor for the District. Upon a motion made by

Director Draksharam and seconded by Director Krog, the Board voted unanimously to terminate the District's agreement with Hilltop and engage Masterson as the District's new financial advisor. Director Draksharam requested Mr. Lentz's resume for the District's files.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

The Board discussed travel reimbursement guidelines for the summer AWBD and NASFMA conferences and authorized all interested directors to attend.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report for May, including the list of checks presented for approval, investment report and budget comparison, a copy of which is attached. She stated check no. 4207 will be voided and reissued due to sales tax being included on the initial invoice.

Discussion ensued regarding the PS Lightwave Agreement for Fiber Optic Cable Installation ("Agreement"). The Board concurred to defer billing appropriate parties until the Agreement is finalized.

Following review and discussion, Director Krog moved to approve the bookkeeper's report, investment reports, and authorize payment of the District's bills. Director Draksharam seconded the motion, which passed unanimously.

The Board discussed the status of FEMA reimbursements.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Goin distributed and reviewed the tax assessor/collector's report for April, a copy of which is attached. She noted the District's 2017 taxes are 99.1% collected as of April, 2018. Ms. Goin reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor/collector's report. After review and discussion, Director Krog moved to approve the tax assessor/collector's reports and payment of the tax bills. Director Draksharam seconded the motion, which passed by unanimous vote.

MATTERS PERTAINING TO THE CITY OF SUGAR LAND ("CITY")

The Board discussed the Commonwealth Boulevard and Elkins Boulevard drainage study commissioned by the City.

SUGAR LAND AMBASSADOR PROGRAM - BRAZOS RIVER EROSION STUDY

Ms. Lutz and Mr. Kelly updated the Board regarding the City's Brazos River erosion study.



PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion regarding this matter.

REPORT ON LEVEE MAINTENANCE

Ms. Wagner presented and reviewed the levee maintenance report and updated the Board regarding mowing and maintenance of the District's levee. A copy of the report is attached. Upon a motion made by Director Krog and seconded by Director Draksharam, the Board voted unanimously to approve the report.

LANDSCAPE UPGRADE AND LIGHTING AROUND PICNIC AREA AND BOAT DOCK AT THE BRAZOS LANDING

The Board noted no member of the Brazos Landing Homeowners Association was present to present information regarding this matter.

ENGINEERING MATTERS

Mr. Kelly distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Kelly discussed possible levee improvement projects, including raising the earthen levee to uniform elevation.

Mr. Kelly updated the Board regarding the letter of map revision and noted it is pending with Federal Emergency Management Association ("FEMA").

Mr. Kelly presented and reviewed the District's updated Emergency Action Plan ("EAP"). The Board requested Mr. Kelly follow up regarding the closure of Dawnington Place during emergency events and concurred to defer approval of the EAP pending additional information regarding the closure.

Mr. Kelly updated the Board regarding the pump station design. Discussion ensued regarding pumping capacity and the possibility of including two additional backup pumps in the new pump station design. Discussion ensued regarding natural gas versus diesel as a fuel source for the backup generators.

Mr. Kelly updated the Board regarding the Capital Improvement Plan.

After review and discussion, Director Krog moved to approve the engineer's report. Director Draksharam seconded the motion, which passed unanimously.

AGREEMENT FOR FIBER OPTIC CABLE INSTALLATION

Ms. Lutz reviewed the Agreement and noted she is waiting on comments from all parties. The Board concurred to defer approval of the Agreement pending finalization.

FEMA APPLICATIONS FOR FUNDING

Ms. Lutz updated the Board regarding FEMA reimbursement matters.

OPERATION OF DISTRICT FACILITIES

Mr. Perry presented and reviewed the operator's report and updated the Board regarding operating matters, and maintenance and repairs within the District. A copy of the report is attached.

Mr. Perry discussed proposals for the installation of 150, three-gallon knockout roses along the levee access and stated he received a low bid of \$3,905 from Greenmark Environmental.

Mr. Perry discussed contracts for guaranteed stand-by pumps during an emergency event. He stated the lowest bid he received for four 30,000 gallon per minute pumps was \$20,000 per month to reserve the pumps and hold them on stand-by status and if District used the pump during that time, the fee would increase to \$50,000 per month. He stated if the Board wanted to secure pumps with a reduced pumping capacity, the price would drop to \$15,000 per month. The Board concurred to decline entering into an agreement for stand-by pumps at this time.

After review and discussion, Director Krog moved to (1) approve the operator's report; and (2) approve proposal from Greenmark Environmental in the amount of \$3,950 for levee access plantings. Director Draksharam seconded the motion, which passed unanimously.

WEBSITE

The Board reviewed a proposal from Off Cinco for an informational mailer and concurred to defer the matter.

PERIMETER LEVEE INSPECTION AND MEETINGS, DISCUSS COMMON INSPECTION AND OPERATION AND MAINTENANCE AND REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

The Board discussed the perimeter levee meeting on April 10, 2018, the Fort Bend Flood Management Association meeting and the Fort Bend County table top exercise.



Ms. Lutz reviewed upcoming director continuing education opportunities with the Board.

REVIEW CRITICAL LOAD SPREADSHEET FOR DISTRICT'S FACILITIES AND AUTHORIZE ANNUAL FILINGS

The Board reviewed the District's Critical Load Spreadsheet ("CLS"). Ms. Lutz stated the District's operator and engineer have reviewed the CLS and have no changes. She said the District's updated CLS will be filed with the required entities, which include the Fort Bend County Office of Emergency Management, the Public Utility Commission, the Texas Division of Emergency Management, the District's retail electric provider, and CenterPoint Energy as the Transmission and Distribution Utility company. After review and discussion, Director Krog moved to approve the CLS and direct that it be filed appropriately and retained in the District's official records. Director Draksharam seconded the motion, which passed unanimously.

RATCHET CHARGE ELECTRICITY RATE CASE

Ms. Lutz updated the Board regarding the ratchet charge electricity rate case. She stated a case is coming up but appears that the District is not able to avoid the ratchet charges even with filing a case.

REVIEW CONTACTS LISTED IN THE DISTRICT'S EMERGENCY ACTION PLAN ("EAP")

Ms. Lutz stated Mr. Kelly is updating the EAP as previously discussed.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board concurred to defer pending receipt of proposal.

DISCUSS NEXT MEETING DATE

The Board discussed its regular meeting date and concurred to meet on June 11, 2018, at 3:00 p.m. and schedule a special meeting to tour District facilities on May 23, 2018, at 4:00 p.m., at the Pump Station on Dawnington Place.

CONSULTANT REVIEW PROCESS

The Board concurred to table review of the bookkeeper's contract until the next meeting.

There being no further business, the meeting was adjourned.





(SEAL)

Monte R. King
 Secretary, Board of Directors



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