

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 14

June 11, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 14 (the "District") met in regular session, open to the public, on the 11th day of June, 2018, at One Avalon Place, Sugar Land, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Jeffrey Anderson	President
Sujeeth Draksharam	Vice President/ Assistant Secretary
Herbert Krog	Secretary/ Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present at the meeting were Ross Autrey of Levee Management Services ("LMS"); Robin Goin of Bob Leared Interests ("BLI"); Jason Kelly of LJA Engineering, Inc. ("LJA"); Wendi Devita of Myrtle Cruz, Inc. ("MC"); Lenny Hardoin of Champions Hydro-Lawn, Inc. ("Champions"); Jamshed Elavia, president of Brazos Landing Community Association ("BLCA"); Shannon Waugh of Off Cinco; and Angela Lutz and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the May 14, 2018, regular meeting. After review and discussion, Director Krog moved to approve the minutes of the May 14, 2018, regular meeting, as submitted. Director Anderson seconded the motion, which passed by majority vote.

COMMENTS FROM THE PUBLIC

Mr. Elavia introduced himself and stated he was president of the BLCA. He discussed the installation of fiberoptic cables and poles within the levee easement and along BLCA property. It was noted the cables were installed by EnTouch. The Board concurred to discuss this matter under engineering matters.

Mr. Elavia discussed the installation of landscape improvements and possible upgrades to the jetty facing University Boulevard. The Board requested a drawing or diagram of the proposed improvements. The Board concurred to defer action regarding this matter until additional information is received.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Devita distributed and reviewed the bookkeeper's report for June, including the list of checks presented for approval, investment report and budget comparison, a copy of which is attached. Ms. Devita noted a new account was opened for capital improvements. Director Draksharam requested an additional page be added to the bookkeeper's report reflecting capital improvement projects including timeline projections and notations of projects that will be funded via bond issuance.

The Board requested the bookkeeper hold the check to Fort Bend Flood Management Association ("FBFMA") and directed ABHR contact the FBFMA regarding a possible prorated rate since the District is joining the association mid-year.

Following review and discussion, Director Krog moved to approve the bookkeeper's report, investment reports, and authorize payment of the District's bills. Director Draksharam seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Goin distributed and reviewed the tax assessor/collector's report for May, a copy of which is attached. She noted the District's 2017 taxes are 99.5% collected as of May, 2018. She reported the District's 2018 preliminary tax value is \$640,907,680, but noted that amount was subject to change. Ms. Goin reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor/collector's report. After review and discussion, Director Krog moved to approve the tax assessor/collector's reports and payment of the tax bills. Director Draksharam seconded the motion, which passed by unanimous vote.

## AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

Ms. Lutz stated the District's delinquent tax attorney can begin collection of real property taxes that are delinquent as of July 1, 2018. After discussion, Director Krog moved to authorize the delinquent tax attorney to proceed with the collection of delinquent 2017 taxes. Director Draksharam seconded the motion, which passed unanimously.

## MATTERS PERTAINING TO THE CITY OF SUGAR LAND ("CITY")

Mr. Kelly updated the Board regarding the Brazos River erosion study. Discussion ensued regarding tracking Brazos River erosion along the District's banks. The Board requested the engineer prepare a time lapse detailing the erosion of the Brazos River, along the District's boundary, over the past 30 years.

## PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion regarding this matter.

### REPORT ON LEVEE MAINTENANCE

Mr. Hardoin presented and reviewed the levee maintenance report and updated the Board regarding mowing and maintenance of the District's levee. A copy of the report is attached. Upon a motion made by Director Krog and seconded by Director Draksharam, the Board voted unanimously to approve the report.

### LANDSCAPE UPGRADE AND LIGHTING AROUND PICNIC AREA AND BOAT DOCK AT THE BRAZOS LANDING

The Board noted this item was discussed under the public comments agenda item.

### ENGINEERING MATTERS

Mr. Kelly distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Kelly discussed possible levee improvement projects, including raising the earthen levee to uniform elevation.

Mr. Kelly updated the Board regarding the letter of map revision and noted it will be submitted to Federal Emergency Management Association ("FEMA") shortly.

Mr. Kelly presented and reviewed the District's updated Emergency Action Plan ("EAP"). Upon a motion made by Director Krog and seconded by Director Draksharam, the Board voted unanimously to approve the updated EAP, pending finalization.

Mr. Kelly updated the Board regarding the pump station design. Director Draksharam requested the District's engineer prepare the project bid specifications with diesel and natural gas alternates for the District's new pump station.

Discussion ensued regarding Hurricane Harvey and the probability of a storm of that magnitude impacting the District again. The Board requested Mr. Kelly prepare a statistical projection of an event similar to Hurricane Harvey impacting the District again.

Discussion ensued regarding public comments about the unauthorized fiber optic cable installation by EnTouch. The Board requested ABHR send a letter to EnTouch regarding the matter.

Mr. Kelly updated the Board regarding the Capital Improvement Plan.

After review and discussion, Director Krog moved to approve the engineer's report. Director Draksharam seconded the motion, which passed unanimously.

#### REVIEW PRELIMINARY ENGINEERING REPORT AND AUTHORIZE ENGINEER TO PROCEED WITH NECESSARY STEPS

The Board concurred to defer this item.

#### AGREEMENT FOR FIBER OPTIC CABLE INSTALLATION

Ms. Lutz stated all parties except PS Lightwave have approved the agreement for fiber optic cable installation. The Board concurred to defer approval of the agreement pending finalization by all parties.

#### FEMA APPLICATIONS FOR FUNDING

Ms. Lutz updated the Board regarding FEMA reimbursement matters. She discussed a response received from the office of Congressman Pete Olson, a copy of which is filed in the District's records.

#### OPERATION OF DISTRICT FACILITIES

Mr. Autrey presented and reviewed the operator's report and updated the Board regarding operating matters, and maintenance and repairs within the District. A copy of the report is attached.

Mr. Autrey stated 150 three-gallon knockout roses will be installed by Greenmark Environmental along the levee access on University Boulevard within the next few weeks.

Mr. Autrey stated the new weather station will be installed at the District's pump station.

Mr. Kelly reported no voids were found under the pump station slab where a hole was located and all holes were resealed.

Discussion ensued regarding replacement of the bulkhead caps and coordinating with the homeowners association to prevent mowers from damaging the caps. The Board requested LMS survey the area and prepare a cost estimate for replacement of the caps.

After review and discussion, Director Krog moved to approve the operator's report. Director Draksharam seconded the motion, which passed unanimously.

## WEBSITE

Ms. Waugh presented and reviewed a proposal from Off Cinco to prepare and send an informational mailer, a copy of which is attached. She stated the mailer will cost approximately \$1,500 for a 7"x5" postcard notifying residents of the opportunity to sign up for email and text alerts from the District.

The Board discussed information to be added to the District's website, including updates regarding hurricane season. The Board requested Ms. Waugh add a link to the Fort Bend County Office of Emergency Management web page as well as a link to the Fort Bend County Twitter feed.

Ms. Waugh inquired if the Board would like to cancel the domain name of www.fbclid14.com since the District has opted to utilize www.fbclid14.com.

Upon a motion made by Director Krog and seconded by Director Draksharam, the Board voted unanimously to (1) approve the informational mailer preparation and distribution in an amount not to exceed \$1,500; and (2) authorize Ms. Waugh to cancel the domain name of www.fbclid14.com.

## PERIMETER LEVEE INSPECTION AND MEETINGS, DISCUSS COMMON INSPECTION AND OPERATION AND MAINTENANCE AND REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

The Board discussed the upcoming perimeter levee meeting on July 17, 2018.

## RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board reviewed the renewal insurance proposal from HARCO, a copy of which is attached. The Board concurred to defer approval of the insurance policies and requested ABHR solicit a proposal from McDonald & Wessendorff Insurance.

## DISCUSS NEXT MEETING DATE

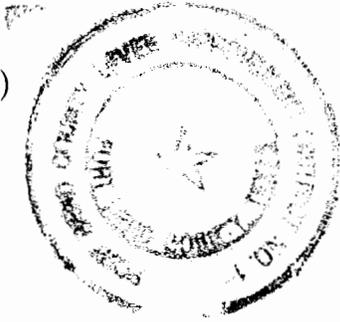
The Board discussed its regular meeting date and concurred to meet on July 9, 2018, at 3:00 p.m.

## CONSULTANT REVIEW PROCESS

The Board concurred to table review of the bookkeeper's contract until the next meeting.

There being no further business, the meeting was adjourned.

(SEAL)



Thomas P. King  
Secretary, Board of Directors

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