

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 14

January 14, 2019

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 14 (the "District") met in regular session, open to the public, on the 14th day of January, 2019, at One Avalon Place, Sugar Land, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Vacant	President
Sujeeth Draksharam	Vice President/ Assistant Secretary
Herbert Krog	Secretary/ Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present at the meeting were Shaizad Chatriwala, member of the public; Alan Sandersen of Sandersen & Scheffer, PLLC; Jeff Perry and Ross Autrey of Levee Management Services ("LMS"); Robin Goin of Bob Leared Interests ("BLI"); Jason Kelly and James E. Moehlman of LJA Engineering, Inc. ("LJA"); Christina Perry of Myrtle Cruz, Inc. ("MC"); Lenny Hardoin of Champions Hydro-Lawn, Inc. ("Champions"); and Angela Lutz and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the December 10, 2018, regular meeting. After review and discussion, Director Krog moved to approve the minutes of the December 10, 2018, regular meeting, as submitted. Director Draksharam seconded the motion, which passed by majority vote.

COMMENTS FROM THE PUBLIC

There were no members of the public who wished to address the Board.

ACCEPT RESIGNATION OF DIRECTOR ANDERSON

Ms. Lutz stated Director Anderson submitted a resignation letter, a copy of which is filed in the District's official records, and noted his resignation was effective upon his appointment to another district's board. Ms. Lutz stated the Fort Bend County Commissioners Court has expressed its intention to appoint Mr. Shaizad Chatriwala as Mr. Anderson's replacement at the next Fort Bend County Commissioners Court meeting. Following review and discussion, Director Krog moved to accept the resignation of Director Anderson. Director Draksharam seconded the motion, which passed unanimously.

REORGANIZE THE BOARD AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board discussed reorganizing the Board of Directors and concurred to defer the item pending appointment of a new director.

CONFLICT OF INTEREST DISCLOSURE REQUIRED UNDER CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE, INCLUDING REVIEW OF DISCLOSURE FORMS ADOPTED BY THE TEXAS ETHICS COMMISSION

The Board deferred this item.

APPROVE AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2018

Mr. Sandersen presented and reviewed drafts of the District's audit for the fiscal year ended September 30, 2018, and the management letter and the District's response. After review and discussion, Director Krog moved to approve the audit, subject to final consultant review, and to direct that the audit be appropriately filed and retained in the District's official records. Director Draksharam seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report for January, including the list of checks presented for approval, investment report and budget comparison, a copy of which is attached. The Board requested Ms. Perry hold the checks issued to the homeowners association ("HOA") pending determination if the HOA owes any expenses to the District. The Board requested Ms. Perry add a line item for "system emergency operations testing and maintenance" prior to hurricane season and allocate \$10,000 to that item. Following review and discussion, Director Krog moved to approve the bookkeeper's report, investment reports, and authorize payment of the District's bills. Director Draksharam seconded the motion, which passed unanimously

FEMA APPLICATIONS FOR FUNDING

Director Draksharam and Mr. Perry updated the Board regarding FEMA reimbursement matters.

Mr. Perry discussed Director Draksharam's request to submit a Hazard Mitigation Grant Application ("Application"). Director Draksharam discussed the Application and stated he would like to submit four applications one for each of the following projects: (1) Gator Pumps purchase and installation; (2) generator purchase to fuel the Gator Pumps; (3) generator purchase for existing pumps; and (4) evacuation plan and improvements for Commonwealth and Elkins Boulevards. The Board directed

the District's consultants to coordinate regarding the preparation and submittal of the Applications to meet the prescribed deadline.

ACCEPT ANNUAL DISCLOSURE STATEMENTS FOR INVESTMENT OFFICER AND BOOKKEEPER

Ms. Lutz stated that in accordance with the District's Investment Policy, the District's bookkeeper and Investment Officer, are required to execute disclosure statements that disclose any relationships with banks and brokers who seek to sell investments to the District. She added that the disclosure statements will be filed with the Texas Ethics Commission. Ms. Perry presented the executed disclosure statements for the Board's consideration. After review and discussion, Director Krog moved to accept the disclosure statements from the District's bookkeeper and investment officer and direct that it be filed appropriately and retained in the District's official records. Director Draksharam seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Goin distributed and reviewed the tax assessor/collector's report for January, a copy of which is attached. She noted the District's 2018 taxes are 58.9% collected as of December, 2018. Ms. Goin reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor/collector's report. After review and discussion, Director Krog moved to approve the tax assessor/collector's reports and payment of the tax bills. Director Draksharam seconded the motion, which passed by unanimous vote.

MATTERS PERTAINING TO THE CITY OF SUGAR LAND ("CITY")

There was no discussion regarding this matter.

MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION AND ADOPT RESOLUTION ADOPTING THE STORMWATER GUIDANCE MANUAL

There was no discussion regarding this matter.

REPORT ON LEVEE MAINTENANCE

Mr. Hardoin presented and reviewed the levee maintenance report and updated the Board regarding mowing and maintenance of the District's levee. A copy of the report is attached. He inquired if the Board would like Champions to apply pre-emergent which will total \$7,850. He noted the item is included in the District's annual budget. Upon a motion made by Director Krog and seconded by Director Draksharam, the Board voted unanimously to approve the report and authorize Champions to apply pre-emergent in the amount of \$7,850.

ENGINEERING MATTERS

Mr. Kelly distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Kelly updated the Board regarding P.S. Lightwave's installation of fiberoptic cables. The Board requested Ms. Lutz send a letter to P.S. Lightwave requesting a proposed start date.

Mr. Kelly updated the Board regarding the pump station design, proposals for enhancements to the existing pump station, the two-dimensional dynamic analysis and matters related to EnTouch's unauthorized installation of fiber optic cables on District property.

Mr. Kelly discussed updates to the District's Emergency Action Plan ("EAP"). The Board concurred to defer approval of the EAP.

Mr. Kelly updated the Board regarding the land conveyance from the homeowner's association. Ms. Lutz presented and reviewed deeds for the Avalon Community Association, Inc. to convey Reserve G and 0.0872 acres of a landscape reserve ("Deeds") for the pump station construction.

Discussion ensued regarding the Gator Pump proposal and pump station enhancements. The Board requested the District's engineer and operator conduct an evaluation of the pump station, including the electrical components and prepare a list of current and future replacement items.

After review and discussion, Director Krog moved to approve the engineer's report, approve the Deeds and direct that they be filed appropriately and retained in the District's records. Director Draksharam seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Perry presented and reviewed the operator's report and updated the Board regarding operating matters, and maintenance and repairs within the District. A copy of the report is attached.

Mr. Perry updated the Board regarding the installation of hog fencing to prevent damage to the District's levee and facilities. He stated he received a bid to install 13,100 feet of fencing to fence all areas where hogs could enter, which came in less than \$75,000. He stated he is still waiting for additional proposals, which he will present next month. Mr. Perry stated First Colony Levee Improvement District No. 2 and Fort Bend County Levee Improvement District No. 15 are considering tying into the District's hog fencing and noted he will discuss possible options next month.

Mr. Perry stated the bulkhead caps have arrived and will be installed as weather permits.

Mr. Perry discussed the installation of a flood gauge at Ditch H and stated the gauge will be installed shortly.

Mr. Perry stated additional exit signs have arrived for University and Commonwealth Boulevards and noted the installation had been delayed by weather, but they will be installed shortly.

Mr. Perry updated the Board regarding the installation of a metal awning at the pump station building entrance door and stated the awning is being fabricated.

Mr. Perry updated the Board regarding the City of Sugar Land's repair of the weather station and stated the weather has delayed the repair. He stated the City will invoice the District \$5,425 for the repairs and \$1,000 for the District's annual maintenance contribution once complete.

Mr. Perry reviewed a spreadsheet detailing a list of the District's current projects, a copy of which is attached to the operator's report.

After review and discussion, Director Krog moved to approve the operator's report. Director Draksharam seconded the motion, which passed unanimously.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Lutz reported on the District's compliance activities during the prior calendar year related to bond financings. She stated that no corrective action is required at this time.

EDUCATION/TRAINING COMPLIANCE STATUS FILING

The Board reviewed the Directors' education training hours for 2018. Following review and discussion, Director Krog authorized submittal of the Directors' education training hours to the Fort Bend County Drainage District (the "FBCDD") as required. Director Draksharam seconded the motion, which was approved by unanimous vote.

APPROVE DISTRICT INFORMATION KIT

The Board reviewed the District Information Kit and concurred to defer approval until the next meeting.

WEBSITE

The Board discussed the District's website. Director Draksharam discussed the possibility of implementing policies or guidelines relating to posting on the District's website during emergency events and requested the District's consultants coordinate to generate a template for website notices.

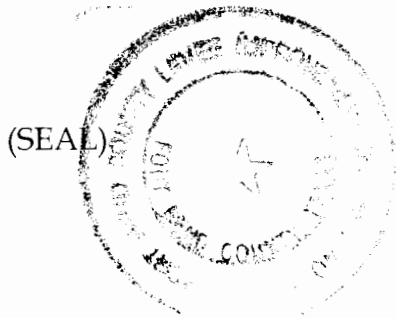
PERIMETER LEVEE INSPECTION AND MEETINGS, DISCUSS COMMON INSPECTION AND OPERATION AND MAINTENANCE AND REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

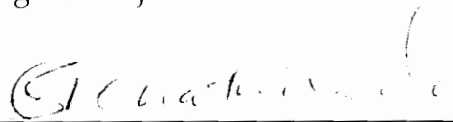
The Board confirmed its intention to join the Fort Bend Flood Management Association at the next meeting. It was noted Directors Krog and Draksharam attended the Perimeter Levee meeting.

DISCUSS NEXT MEETING DATE

The Board discussed its regular meeting date and concurred to meet on February 11, 2019, at 3:00 p.m.

There being no further business, the meeting was adjourned.




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	<u>Page</u>
Bookkeeper's report.....	2
Tax assessor/collector's report	3
Levee maintenance report	3
Engineer's report.....	4
Operator's report.....	4