

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 14

April 9, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 14 (the "District") met in regular session, open to the public, on the 9th day of April, 2018, at One Avalon Place, Sugar Land, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Jeffrey Anderson	President
Sujeeth Draksharam	Vice President/ Assistant Secretary
Herbert Krog	Secretary/ Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present at the meeting were Jeff Perry and Ross Autrey of Levee Management Services ("LMS"); Odette McMullen of Bob Leared Interests ("BLI"); Jason Kelly and Craig Kalkomey of LJA Engineering, Inc. ("LJA"); Christina Perry of Myrtle Cruz, Inc. ("MC"); Stacey Williams and Lenny Hardoin of Champions Hydro-Lawn, Inc. ("Champions"); Heather Goodpasture and Stephen Reiter of Jones & Carter, Inc. ("J&C"); Keisha Seals and Jorge Alba of the City of Sugar Land ("City"); Shannon Waugh of Off Cinco; and Angela Lutz and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the March 12, 2018, regular meeting. After review and discussion, Director Krog moved to approve the minutes of the March 12, 2018, regular meeting, as submitted. Director Draksharam seconded the motion, which passed by majority vote.

COMMENTS FROM THE PUBLIC

No public comments were received by the Board.

WEBSITE

Ms. Waugh stated she is following up regarding notices on the District's website as a result of the Fort Bend County table top exercise. Director Anderson requested ABHR and LMS to coordinate regarding when notifications should be posted and sent to residents. Ms. Waugh stated she can provide post card pricing to send information to residents regarding the website.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report for April, including the list of checks presented for approval, investment report and budget comparison, a copy of which is attached. Following review and discussion, Director Krog moved to approve the bookkeeper's report, investment reports, and authorize payment of the District's bills. Director Draksharam seconded the motion, which passed unanimously.

The Board requested MC track bond expenses separately.

The Board discussed FEMA reimbursements and requested ABHR send a letter to congressional representatives regarding the issues with FEMA reimbursement.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McMullen distributed and reviewed the tax assessor/collector's report for March, a copy of which is attached. She noted the District's 2017 taxes are 98.8% collected as of March, 2018. Ms. McMullen stated both wire transfers were made on April 9, 2018, not April 2, 2018, as reflected on the report. The Board requested taxes on Sugar Land Ranch Development be addressed.

Ms. McMullen reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor/collector's report. She stated BLI received a request to waive penalty and interest due to late payment. Ms. Lutz stated the Texas Property Tax Code, Section 33.011 only allows the District to waive fees or penalties for late payment of property taxes due to a limited amount of circumstances, which do not apply in this case.

After review and discussion, Director Krog moved to (1) approve the tax assessor/collector's reports and payment of the tax bills; and (2) deny the request to waive the fees and penalties associated with the late payment of property taxes in accordance with Texas Property Tax Code, Section 33.011. Director Draksharam seconded the motion, which passed by unanimous vote.

MATTERS PERTAINING TO THE CITY OF SUGAR LAND ("CITY")

Ms. Seals updated the Board regarding the Commonwealth Boulevard and Elkins Boulevard drainage study ("Study") and stated preliminary results are now available. Mr. Alba further updated the Board regarding the Study. He stated results will be presented to the City of Sugar Land in May or June, but they wanted to present initial findings to the Board.

Mr. Reiter and Ms. Goodpasture introduced themselves and stated J&C was engaged by the City to conduct the Study. Mr. Reiter then discussed the Study and drainage in the area.

Ms. Goodpasture discussed the methodology of the Study and noted their findings determined drainage can be improved with storm sewer enlargements and inlet improvements. In response to questions from the Board, Ms. Goodpasture stated J&C utilized a statistical two-year storm to analyze the drainage in the area, which is the City's current requirement.

Ms. Goodpasture stated J&C also utilized the City's standard of a 100-year water event that finds ponding in the streets up to nine inches, for no more than four hours as an acceptable standard. She stated the standards represent both the City's high intensity and high volume requirements and the study accounts for the City's criteria. Ms. Goodpasture discussed various alternatives to improve the drainage in the area, one with a proposed 100-foot weir to replace arch pipes and the other option without the weir. She stated J&C is proposing enlarging storm water drainage pipes and inlets in both options. Discussion ensued regarding increasing the District's pumping capacity and the impact to drainage. She stated water from Commonwealth Boulevard to Dynasty appears to be a result of sheet flow. Mr. Alba noted the scope of the study was geographically limited.

Director Draksharam requested storm water inlets be installed to the east on Commonwealth Boulevard. He stated he would also like to see a traditional analysis versus grid analysis. Director Draksharam stated he believes residents are concerned with evacuation routes during high water events.

Mr. Alba stated potential projects and improvements resulting from the Study will be presented to City Council to be included in a capital improvement plan, which will likely be implemented over a period of years. Mr. Alba stated J&C will finalize the Study and proposed projects and improvements with the City and will provide additional information upon availability. Ms. Goodpasture stated preliminary cost estimate for recommended repairs varies between approximately \$14,456,535 and \$13,001,785, depending on the options selected. The Board authorized the District's engineer to coordinate with J&C and the City regarding the Study and additional information.

SUGAR LAND AMBASSADOR PROGRAM - BRAZOS RIVER EROSION STUDY

Mr. Alba stated information regarding this study should be available towards the end of May or beginning of June.

PHASE II MS4 STORM WATER MANAGEMENT PLAN ("SWMP") IMPLEMENTATION

There was no discussion regarding this matter.

REPORT ON LEVEE MAINTENANCE

Ms. Williams introduced Mr. Hardoin and noted he will be covering the meetings while she is out on maternity leave. She then presented and reviewed the levee maintenance report and updated the Board regarding mowing and maintenance of the District's levee. A copy of the report is attached. She stated the spring overseeding and fertilization has been completed. Upon a motion made by Director Krog and seconded by Director Draksharam, the Board voted unanimously to approve the report.

LANDSCAPE UPGRADE AND LIGHTING AROUND PICNIC AREA AND BOAT DOCK AT THE BRAZOS LANDING

The Board noted no member of the Brazos Landing HOA was present to present information regarding this matter.

ENGINEERING MATTERS

Mr. Kelly distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Kelly updated the Board regarding the unauthorized installation of fiber optic cabling on District property. Ms. Lutz stated the agreement is still being finalized.

Mr. Kelly updated the Board regarding the levee plantings at University Boulevard. Mr. Perry stated he has a proposal in his report.

Mr. Kelly stated LJA is finalizing updates to the District's Emergency Action Plan. The Board concurred to defer.

Mr. Kelly stated the pump station design is in its beginning stages. The Board concurred to defer discussion regarding the Capital Improvement Plan.

After review and discussion, Director Krog moved to approve the engineer's report. Director Draksharam seconded the motion, which passed unanimously.

FEMA APPLICATIONS FOR FUNDING

Ms. Lutz stated ABHR and LMS are coordinating with various parties regarding FEMA reimbursement.

OPERATION OF DISTRICT FACILITIES

Mr. Perry presented and reviewed the operator's report and updated the Board regarding operating matters, and maintenance and repairs within the District. A copy of the report is attached.

Mr. Perry stated the regrading of the back slope swale on the south side of University Boulevard is nearly complete.

Mr. Perry presented and reviewed a proposal to install 150, three-gallon knockout roses for \$6,771, including plant removal, planting and mulch, from Native Landscaping. The Board requested Mr. Perry solicit an additional proposal and authorized him to move forward if the second proposal is less than the initial proposal.

Mr. Perry stated there is a possible void in the forebay at the pump station. He stated LMS will drill holes in the concrete to determine if there is a void and the depth, if so. He stated if it is small, the void can be pumped and resealed. Mr. Perry stated if the void is larger, he will contact LJA to coordinate the best repair option.

Director Draksharam requested LMS test the District's pumps at the pump station.

Discussion ensued regarding levee height and river events. The Board discussed increasing levee height at low points, to allow approximately two feet of free board during a 59' Richmond gauge Brazos River elevation event.

After review and discussion, Director Krog moved to approve the operator's report. Director Draksharam seconded the motion, which passed unanimously.

PERIMETER LEVEE INSPECTION AND MEETINGS, DISCUSS COMMON INSPECTION AND OPERATION AND MAINTENANCE AND REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

The Board noted a perimeter levee meeting is April 10th at 12:00 p.m.

Discussion ensued regarding the Fort Bend Flood Management Association ("FBFMA") and its efforts to focus on local matters. It was noted member dues were reduced to \$6,000. The Board considered rejoining FBFMA. Upon a motion made by Director Draksharam and seconded by Director Krog, the Board voted unanimously to join FBFMA.

Discussion ensued regarding Fort Bend County table top exercise.

DISCUSS NEXT MEETING DATE

The Board discussed its regular meeting date and concurred to meet on May 14, 2018, at 3:00 p.m.

CONSULTANT REVIEW PROCESS

The Board concurred to table review of the bookkeeper's contract until the next meeting.

There being no further business, the meeting was adjourned.

(SEAL)



Herbert P. King
Secretary, Board of Directors