

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 14

July 9, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 14 (the "District") met in regular session, open to the public, on the 9th day of July, 2018, at One Avalon Place, Sugar Land, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Jeffrey Anderson	President
Sujeeth Draksharam	Vice President/ Assistant Secretary
Herbert Krog	Secretary/ Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present at the meeting were Ross Autrey of Levee Management Services ("LMS"); Robin Goin of Bob Leared Interests ("BLI"); Jason Kelly of LJA Engineering, Inc. ("LJA"); Wendi Devita of Myrtle Cruz, Inc. ("MC"); Lenny Hardoin of Champions Hydro-Lawn, Inc. ("Champions"); Dan McDonald and Ali McDonald of McDonald & Wessendorff Insurance; and Heather Trachtenberg and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the June 11, 2018, regular meeting. After review and discussion, Director Krog moved to approve the minutes of the June 11, 2018, regular meeting, as submitted. Director Draksharam seconded the motion, which passed by majority vote.

COMMENTS FROM THE PUBLIC

There were no members of the Board who wished to address the Board.

DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE AND AUTHORIZE ATTENDANCE AT WINTER CONFERENCE

It was noted no directors attended the summer AWBD conference. After review and discussion, Director Krog moved to authorize any interested directors to attend the winter AWBD conference January 25-27, 2019. Director Draksharam seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Devita distributed and reviewed the bookkeeper's report for July, including the list of checks presented for approval, investment report and budget comparison, a copy of which is attached.

Ms. Cales stated the Fort Bend Flood Management Association ("FBFMA") will not meet until August and will discuss the District's request for a prorated rate since its initial membership would only be for part of the year. The Board requested the bookkeeper hold the check to FBFMA.

Discussion ensued regarding funds being allocated to Capital Improvements projects and the addition of a capital improvement projects worksheet.

Following review and discussion, Director Krog moved to approve the bookkeeper's report, investment reports, and authorize payment of the District's bills. Director Draksharam seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Goin distributed and reviewed the tax assessor/collector's report for June, a copy of which is attached. She noted the District's 2017 taxes are 99.5% collected as of June, 2018. Ms. Goin reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor/collector's report. After review and discussion, Director Krog moved to approve the tax assessor/collector's reports and payment of the tax bills. Director Draksharam seconded the motion, which passed by unanimous vote.

MATTERS PERTAINING TO THE CITY OF SUGAR LAND ("CITY")

There was no discussion regarding this item.

PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion regarding this matter.

REPORT ON LEVEE MAINTENANCE

Mr. Hardoin presented and reviewed the levee maintenance report and updated the Board regarding mowing and maintenance of the District's levee. A copy of the report is attached. Upon a motion made by Director Krog and seconded by Director Draksharam, the Board voted unanimously to approve the report.

LANDSCAPE UPGRADE AND LIGHTING AROUND PICNIC AREA AND BOAT DOCK AT THE BRAZOS LANDING

Ms. Cales stated no additional information was received from the Brazos Landing Property Owners Association as requested by the Board.

ENGINEERING MATTERS

Mr. Kelly distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Kelly presented and reviewed options for levee bank erosion protection from extreme flood flow from the Brazos River, a copy of which is attached. He stated the District could "armor" the levee slopes with one of two options. Mr. Kelly stated the first option would consist of installing concrete block mats which would cost approximately \$4,000,000. He stated the second option would be to install a scour mat, which would cost approximately \$1,400,000. Discussion ensued regarding the necessary areas to install armor and various options available.

Director Draksharam requested LJA and LMS survey the Brazos River bank and install markers to monitor Brazos River erosion along the District's banks from the University Boulevard bridge down to the southern bridge. The Board requested Mr. Kelly contact the City of Sugar Land and inquire if they would be interested in cost sharing the survey and staking costs. The Board concurred to monitor the markers annually and after any high water or severe storm events.

Mr. Kelly discussed Ditch H armoring and noted the costs range from \$1,700,000 to \$2,700,000. He stated the Ditch H flow diversions and bank stabilization would cost approximately \$8,000,000.

Discussion ensued regarding the District's pumping capacity and the possibility of installing additional pumps to increase capacity and designing the intake structure of the new pump station to accommodate pumping down the District's lakes within a 24-hour period. The Board requested Mr. Kelly prepare for a cost estimate for additional pumps including redundant pumps. The Board requested a quote for a reserve pump to have on hand if necessary.

Mr. Kelly discussed possible levee improvement projects, including raising the earthen levee to uniform elevation.

Mr. Kelly updated the Board regarding the letter of map revision and noted it will be submitted to Federal Emergency Management Association ("FEMA") shortly. The Board requested Mr. Kelly contact the resident who initiated the request to inform them when the application has been submitted.

After review and discussion, Director Krog moved to approve the engineer's report. Director Draksharam seconded the motion, which passed unanimously.

REVIEW PRELIMINARY ENGINEERING REPORT AND AUTHORIZE ENGINEER TO PROCEED WITH NECESSARY STEPS

The Board concurred to defer this item.

AGREEMENT FOR FIBER OPTIC CABLE INSTALLATION ("AGREEMENT")

Ms. Cales stated all parties have approved the Agreement and it is now final. After review and discussion, Director Krog moved to approve the Agreement and

direct that it be filed appropriately and retained in the District's official records. Director Draksharam seconded the motion, which passed unanimously.

FEMA APPLICATIONS FOR FUNDING

Ms. Cales updated the Board regarding FEMA reimbursement matters.

OPERATION OF DISTRICT FACILITIES

Mr. Autrey presented and reviewed the operator's report and updated the Board regarding operating matters, and maintenance and repairs within the District. A copy of the report is attached.

Mr. Autrey updated the Board regarding the weather station at the District's pump station and stated LMS is coordinating with the City and will present a proposal for installation next month.

Mr. Autrey reported LMS and Lake Management are coordinating regarding the replacement of the bulkhead caps and coordinating with the homeowners association to prevent mowers from damaging the caps.

Director Draksharam discussed the District entrance and exit signs and requested LMS follow up regarding the matter. The Board requested the signs be installed as soon as possible. It was noted there may be issues with the City's right-of-way access.

Director Draksharam discussed the installation of flood gauges and possible locations including Ditch H at Common Wealth and University Boulevard bridges and at the pump station.

Director Anderson stated the recent rainfall on July 4, 2018 caused some concern to District residents due to flooding in areas of the City of Houston. It was noted the rainfall did not pose any flooding risk or issues in the District. Discussion ensued regarding issuing website notices even when the District is not in "action" stage and there is no flood risk.

After review and discussion, Director Krog moved to approve the operator's report. Director Draksharam seconded the motion, which passed unanimously.

WEBSITE

There was no discussion regarding this item.

PERIMETER LEVEE INSPECTION AND MEETINGS, DISCUSS COMMON INSPECTION AND OPERATION AND MAINTENANCE AND REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

The Board discussed the upcoming perimeter levee meeting on July 17, 2018.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board reviewed the renewal insurance proposal from HARCO and a proposal from McDonald & Wessendorff Insurance ("MW"), copies of which are attached.

Mr. McDonald discussed the proposal from MW and the options and coverages offered by MW. Discussion ensued regarding claim handling by each provider.

After review and discussion, Director Draksharam moved to approve the insurance proposal from MW and direct that it be filed appropriately and retained in the District's official records.

DISCUSS NEXT MEETING DATE

The Board discussed its regular meeting date and concurred to meet on August 13, 2018, at 3:00 p.m.

CONSULTANT REVIEW PROCESS

The Board concurred to table review of the bookkeeper's contract until the next meeting.

There being no further business, the meeting was adjourned.



Herbert P. Kroog
Secretary, Board of Directors

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