

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 14

December 10, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 14 (the "District") met in regular session, open to the public, on the 10th day of December, 2018, at One Avalon Place, Sugar Land, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Jeffrey Anderson	President
Sujeeth Draksharam	Vice President/ Assistant Secretary
Herbert Krog	Secretary/ Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present at the meeting were Jeff Perry and Ross Autrey of Levee Management Services ("LMS"); Robin Goin of Bob Leared Interests ("BLI"); Jason Kelly of LJA Engineering, Inc. ("LJA"); Christina Perry of Myrtle Cruz, Inc. ("MC"); Johnny Williams of Champions Hydro-Lawn, Inc. ("Champions"); and Angela Lutz and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the November 12, 2018, regular meeting. After review and discussion, Director Krog moved to approve the minutes of the November 12, 2018, regular meeting, as revised. Director Draksharam seconded the motion, which passed by majority vote.

COMMENTS FROM THE PUBLIC

There were no members of the public who wished to address the Board.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report for December, including the list of checks presented for approval, investment report and budget comparison, a copy of which is attached. She noted the Certificate of Deposit was not renewed with Texas Citizens Bank and that the resulting funds will remain in the District's Money Market account until tax revenue comes in. Ms. Perry noted she is issuing handwritten check number 4323 in the amount of \$55,727.50 for the Gator Pump purchase, which will be reflected on next month's report.

The Board requested the bookkeeper continue to track expenses for EnTouch, but not include the tracking sheet in the monthly bookkeeper's report.

Following review and discussion, Director Krog moved to approve the bookkeeper's report, investment reports, and authorize payment of the District's bills. Director Draksharam seconded the motion, which passed unanimously.

ADOPT RESOLUTION EXPRESSING INTENT TO REIMBURSE

Ms. Lutz discussed the possibility of reimbursing the District for certain projects and improvements from proceeds of a future bond sale and noted the District needs to adopt a Resolution Expressing Intent to Reimburse for the projects ("Resolution"), which she presented. After review and discussion, Director Krog moved to adopt the Resolution and direct that it be filed in the District's records. Director Draksharam seconded the motion, which passed unanimously.

FEMA APPLICATIONS FOR FUNDING

Director Draksharam and Ms. Lutz updated the Board regarding FEMA reimbursement matters. Ms. Lutz stated FEMA has approved reimbursing the District in the amount \$110,931.05. The Board directed the bookkeeper to place the funds in the District's operating account upon receipt.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Goin distributed and reviewed the tax assessor/collector's report for December, a copy of which is attached. She noted the District's 2018 taxes are 13.4% collected as of November, 2018. Ms. Goin reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor/collector's report. After review and discussion, Director Krog moved to approve the tax assessor/collector's reports and payment of the tax bills. Director Draksharam seconded the motion, which passed by unanimous vote.

MATTERS PERTAINING TO THE CITY OF SUGAR LAND ("CITY")

There was no discussion regarding this matter.

MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION AND ADOPT RESOLUTION ADOPTING THE STORMWATER GUIDANCE MANUAL

There was no discussion regarding this matter.

REPORT ON LEVEE MAINTENANCE

Mr. Williams presented and reviewed the levee maintenance report and updated the Board regarding mowing and maintenance of the District's levee. A copy of the report is attached. Upon a motion made by Director Krog and seconded by Director Draksharam, the Board voted unanimously to approve the report.

LANDSCAPE UPGRADE AND LIGHTING AROUND PICNIC AREA AND BOAT DOCK AT THE BRAZOS LANDING

Ms. Lutz stated no additional information was received from the Brazos Landing Property Owners Association as requested by the Board.

ENGINEERING MATTERS

Mr. Kelly distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Kelly updated the Board regarding matters related to EnTouch's unauthorized installation of fiber optic cables on District property.

Mr. Kelly discussed updates to the District's Emergency Action Plan ("EAP"). The Board concurred to defer approval of the EAP.

Mr. Kelly updated the Board regarding the land conveyance from the homeowner's association. He stated ABHR is preparing the deed for the West side, Reserve G landscape reserve and reviewed a legal description to include the property to within five feet of the well on the East side. Ms. Lutz stated ABHR will prepare the deed for the East side property.

After review and discussion, Director Krog moved to approve the engineer's report. Director Draksharam seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Perry presented and reviewed the operator's report and updated the Board regarding operating matters, and maintenance and repairs within the District. A copy of the report is attached.

Mr. Perry discussed the installation of a flood gauge at Ditch H and stated the gauges will be installed shortly.

Mr. Perry stated additional exit signs have arrived for University and Common Wealth Boulevards and noted they will be installed shortly.

Mr. Perry updated the Board regarding the installation of a metal awning at the pump station building entrance door and stated the awning is being fabricated.

Mr. Perry stated all Gator Pumps have arrived.

Mr. Perry reported the City of Sugar Land is currently repairing the weather station and will invoice the District \$5,425 for the repairs and \$1,000 for the District's annual maintenance contribution once complete.

Mr. Perry discussed the retrofit of the aluminum stop logs, which includes joining stop logs to create larger sections that are easier to install. He stated the stop log fabrication will cost approximately \$50,000 and the crane retrofit/fabrication will not exceed \$40,000.

Mr. Perry updated the Board regarding recent high water events and noted the District's facilities functioned as designed. He stated cones and barricades have been ordered for use during future high water events if needed.

Mr. Perry discussed the possible installation of hog fencing to prevent damage to the District's levee and facilities. He discussed various areas that may benefit from the installation of hog fencing and noted the Board could install 13,100 feet of fencing to fence all areas where hogs could enter or they can install the fencing in various sections. He stated the fencing is approximately \$6.20 per foot or \$82,000 for the entire fence project, which would consist of H-braces and 4-foot tall cage wire. The Board requested Mr. Perry contact First Colony Levee Improvement District No. 2 and inquire if they are interested in tying into the District's hog fencing. The Board concurred to authorize LMS to prepare a cost estimate to install hog fencing along the 8,300 foot section and 1,798 foot section to tie into the University Boulevard gate. The Board concurred to defer installation at Ditch H.

After review and discussion, Director Krog moved to approve the operator's report. Director Draksharam seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

The Board discussed the winter AWBD conference in Austin, Texas, January 25-26, 2019 and noted some Board members may attend the conference. After review and discussion, Director Krog moved to authorize all interested directors to attend the conference including reimbursement of three per diems, two nights of hotel accommodations and necessary meals. Director Draksharam seconded the motion, which passed unanimously.

REVIEW DISTRICT INFORMATION KIT

The Board reviewed the District Information Kit and concurred to approve the Information Kit next month, pending Board and consultant finalization.

REVIEW AND UPDATE EMINENT DOMAIN REPORT TO THE TEXAS COMPTROLLER

Ms. Lutz reported ABHR filed the District's Eminent Domain Report as required by the Texas Comptroller and noted the District did not exercise its eminent domain authority in 2018.

WEBSITE

The Board discussed the District's website. The Board requested a link be added for the USGS chart to the website. The Board requested email and text alerts be sent for all high water/rain event posts.

PERIMETER LEVEE INSPECTION AND MEETINGS, DISCUSS COMMON INSPECTION AND OPERATION AND MAINTENANCE AND REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

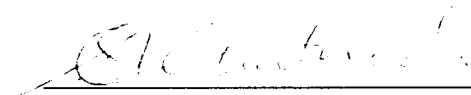
The Board confirmed its intention to join the Fort Bend Flood Management Association in January, 2019 and noted they meet Friday at 12:00 p.m.

DISCUSS NEXT MEETING DATE

The Board discussed its regular meeting date and concurred to meet on January 14, 2019, at 3:00 p.m.

There being no further business, the meeting was adjourned.




Secretary, Board of Directors

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